

**WOKING BOROUGH COUNCIL**

**NOTES OF A MEETING OF THE SELECTION PANEL**

**HELD ON 15 MAY 2018 IN COMMITTEE ROOM 1 - CIVIC OFFICES**

Present: Councillor Ayesha Azad  
 Councillor Tahir Aziz  
 Councillor Ann-Marie Barker  
 Councillor David Bittleston  
 Councillor John Bond  
 Councillor Amanda Boote  
 Councillor Deborah Hughes  
 Councillor M Ilyas Raja

Peter Bryant  
 Frank Jeffrey  
 Ray Morgan (In the Chair)

**1. Election of Chairman**

RESOLVED

That Mr R Morgan be elected Chairman of the Panel.

**2. Apologies for Absence**

No apologies for absence were received.

**3. Proportionality - 2018/19**

The Panel had before it a report on proportionality of the Council.

<b>State of the Political Groups</b>		
<b>Group</b>	<b>Members</b>	<b>Proportionality %</b>
Conservative	16	53.3
Liberal Democrat	8	26.7
Labour	3	10
Independent	3	10

RESOLVED

That the report be noted.

#### 4. **Appointment of Members to Committees and Sub-Committees - 2018/19**

The Panel considered the number of seats on the Committees and Sub-Committees that could be allocated to each political group in accordance with the proportionality rules.

Councillor Bittleston proposed that the membership of the Planning Committee should be reduced from ten Members to nine Members. The proposal would assist with the overall proportionality of membership across the Committees and Sub-Committees and would ensure that the number of occasions when the Chairman would need to exercise his/her casting vote would be minimised. As a result of the change, a total of 60 seats were available across the Committees and Sub-Committees.

The proposal was supported by Councillor Barker and it was agreed that the change would be recommended to Council.

#### **RECOMMENDED to Council**

**That (i) the size of the Planning Committee be reduced from ten Members to nine Members; and**

**(ii) subject to (i) above, the proportions for each Committee be settled as follows:**

	<b>Total</b>	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Appeals Committee	<b>3</b>	1	1	1	-	-
Licensing Committee	<b>10</b>	5	3	1	1	-
Overview and Scrutiny Committee	<b>10</b>	5	3	1	1	-
Planning Committee	<b>9</b>	5	2	1	1	-
Standards and Audit Committee	<b>6</b>	3	1	-	1	1
Licensing Sub- Committee A	<b>3</b>	2	1	-	-	-
Licensing Sub- Committee B	<b>3</b>	1	1	1	-	-
Taxi Licensing Sub- Committee	<b>6</b>	3	1	1	1	-
Standards Hearings Sub-Committee	<b>5</b>	2	1	-	1	1
Woking Joint Committee	<b>7</b>	4	2	-	1	-

**5. Appointment of Members to Working Groups and Task Groups - 2018/19**

The Panel received a report on the current list of Working Groups under the remits of the Council, the Executive and the Overview and Scrutiny Committee.

The roles of the Hoe Valley School Oversight Panel and Celebrate Woking Working Group were considered and the Members of Selection Panel agreed to recommend to Council that both the Oversight Panel and the Working Group could be disbanded. The roles performed by the Celebrate Woking Working Group would be integrated under the remit of the Leisure Partnership Board.

The membership of the Local Development Framework Working Group was discussed and the Members of Selection Panel agreed to recommend to Council that the number of Members on the Working Group should be increased from six to seven, comprising four Conservative Members, two Liberal Democrat Members and one Labour Member.

The Members of the Panel had regard to the proportionality of the appointments and recommended accordingly to Council.

**RECOMMENDED to Council**

**That (i) the Hoe Valley School Oversight Panel be disbanded;**

**(ii) the Celebrate Woking Working Group be disbanded and the roles performed by the Working Group be integrated under the remit of the Leisure Partnership Board;**

**(iii) the membership of the Local Development Framework Working Group be increased from six to seven, comprising four Conservative Members, two Liberal Democrat Members and one Labour Member; and**

**(iv) the proportions for each Group be settled as follows:-**

<b>Council Appointed</b>	<b>Total</b>	<b>Con</b>	<b>Lib Dem</b>	<b>Lab</b>	<b>Ind.</b>	<b>Ind. CoOpted Member</b>
Elections & Electoral Reg. Review Panel	<b>7</b>	3	1	1	1	1
Freedom of the Borough Working Group	<b>6</b>	3	1	1	1	-
Military Covenant Advisory Panel	<b>6</b>	4	1	1	-	-
Selection Panel	<b>8</b>	2	2	2	2	-
Sheerwater Regen. Oversight Panel	<b>10</b>	4	2	3	1	-

Sheerwater Regen. Project Board	7	4	1	1	1	-
Victoria Square Oversight Panel	9	5	2	1	1	-

<b>Executive Appointed</b>	<b>Total</b>	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Climate Change Working Group	6	2	2	1	1	-
Leisure Partnership Board	5	3	1	1	-	-
Local Dev Framework Working Group	7	4	2	1	-	-
Town Centre Community Leisure Task Group	4	2	1	1	-	-

<b>Overview and Scrutiny Committee Appointed</b>	<b>Total</b>	Con	Lib Dem	Lab	Ind.	Ind. CoOpted Member
Economic Development Task Group	7	4	2	1	-	-
Finance Task Group	7	4	2	-	1	-
Housing Task Group	7	3	2	1	1	-

## 6. Appointment of Members to Ad Hoc Bodies - 2018/19

The Panel considered appointments to Ad Hoc Bodies and nominations to the Surrey Leaders' Group.

In noting the positions available, the Members were advised that, following changes to the Group, it would no longer be necessary to appoint a Councillor representative to the Marjorie Richardson Centre. It was further noted that the appointments to the Goldsworth Park Lake and Recreation Ground Users Group would be dealt with under Ex Officio appointments, with the Ward Councillors to be appointed automatically.

Councillor Bittleston advised that he would not be able to fulfil his role as the Council's representative on the Ashford and St Peters Hospital NHS Trust in the coming year and accordingly advised that he would stand down from the post. It was agreed that the appointment of Councillor Hughes to the post for the coming year would be

recommended to Council.

The list of appointments available through the Surrey Leaders Group was considered and it was noted that any nominees would need to complete a brief 'CV' to be considered by the Surrey Leaders Group, to be submitted by 25 May 2018. The Panel Members agreed that, in view of his extensive experience and enthusiasm for the work undertaken across Surrey with the Military, John Kingsbury should be proposed for one of the two positions available on the Surrey Civilian Military Partnership Board.

**RECOMMENDED to Council**

**That (i) the list of Ad Hoc Bodies remain unchanged, subject to the removal of the Goldsworth Park Lake and Recreation Ground Users Group and the Marjorie Richardson Centre;**

**(ii) Councillor D Hughes be appointed to the position of the Council's representative on the Ashford & St Peters Hospital NHS Trust for the remainder year of the three year appointment up to May 2019;**

**(iii) John Kingsbury be nominated for one of the two positions available on the Surrey Civilian Military Partnership Board through the Surrey Leaders Group; and**

**(iv) the proportions for each appointment be settled as follows:**

Ad Hoc Body	Appointments (substitutes indicated in brackets)			
	Con	Lib Dem	Lab.	Ind.
Ashford & St Peters Hospital NHS Trust (1 rep, 3 years to 2019)		1		
Basingstoke Canal Joint Management Cttee (2 reps, 1 year plus 2 subs, 1 year)	1 (1)	1 (1)		
Citizens' Advice Woking - Management Cttee (2 observers, 1 year)	1		1	
Corporate Trustee of Friends of Woking Palace (1 rep, 1 year).				1
Countryside Partnership Board (1 rep, 1 year plus 1	1 (1)			

sub, 1 year). Substitute to be appointed to the Local Liaison Group.				
<b>Fairoaks Airport Consultative Cttee</b> (1 rep., 1 year plus 1 sub, 1 year).	1	(1)		
Maybury Centre Trust (2 rep, four years to 2018 and 2019 respectively)	1 (2020)		1 (2019)	
National Parking Adjudications Service Joint Committee (1 rep, 2 years, plus substitute)	1 (1)			
Police and Crime Panel (1 rep, 1 year)	1			
ShopMobility (1 rep, 1 year plus 1 sub, 1 year)	1	(1)		
<b>South East Employers</b> (1 rep, 1 year plus 1 sub, 1 year)	1 (1)			
Sport Woking (formerly Woking Sports Council (2 reps, 1 year)		1	1	
<b>Surrey County Playing Fields Assoc (1 rep, 1 year)</b>	1			
Sutton Green Village Hall Management Cttee (2 reps, 1 year, 1 to be local Ward Councillor, 1 to be a Member of WBC)	2			
Woking Access Group (1 rep, 1 year)	1			
Woking Community Transport (2 observers, 1 year)	1	1		
Woking People of Faith (1 rep, five years to 2021)	1			
Woking Youth Council (2 reps, 1 year plus 1 substitute, 1 year)	1 (1)	1		

**7. Ex-Officio Appointments - 2018/19**

The list of current Ex Officio appointments was considered by the Panel. Councillor Bittleston reported on the proposed representatives for the coming year.

**RECOMMENDED to Council**

**That the Ex-Officio appointments be noted.**

**8. Appointment of the Armed Forces Champion - 2018/19**

The Panel agreed to nominate John Kingsbury as the Council's Armed Forces Champion for the coming year, noting the position was not limited to an Elected Member.

**RECOMMENDED to Council**

**That John Kingsbury be appointed the Armed Forces Champion for 2018/19.**

**9. Seating Arrangements**

The proposed seating plan was discussed. A revised seating plan was tabled and each Leader advised of their Group's seating arrangements for the coming year. The seating plan would be tabled at Council on 17 May 2018.

**10. Any Other Business**

It was noted that, following his retirement as a Borough Councillor, John Kingsbury had stood down from a number of directorships, including the Thamesway Group of Companies. The Members of the Panel were advised that the Leader of the Council would draw up proposals to appoint to the resulting vacancies. In the event any of the Groups wish to nominate a Member to be appointed to one or more of the vacancies, the names were to be sent to the Leader of the Council. A formal report would be presented to Council at its meeting on 21 May 2018.

Councillor Hughes enquired whether a Member could be appointed to a Sub-Committee of the Woking Joint Committee if they were not a Member of the Committee. The Members were advised that the appointments were made by the Joint Committee itself and that it was not known whether Members outside of the Committee could be appointed to the Sub-Committees.

The meeting commenced at 7pm  
and ended at 8.10pm